

No.F.1 (2-4)SE-E(NG)2021(L)
 Government of Tripura
 Directorate of Secondary Education
Estt. (N.G) Section

Dated, Agartala, the 12/01/2023

M E M O

Subject: -Transfer of Group-C (L.D. Clerk/ U.D.Clerk) Employee.

In public interest, 2(two) Group-C (L.D. Clerk/ U.D.Clerk) employee as per list below are hereby transferred from their existing place of posting to the schools/offices against each in col. No.3 with their existing pay and scale of pay plus other admissible allowances per month until further order. They should report for their duties at the place of transfer and submit joining report to the Head of Office & DDO, as noted against each in Col. No.4.

Sl. No.	Name of employee & present place of posting	Transferred to	To whom to report
1	2	3	4
1.	Biswajit Kar, LDC, Manu H.S. School, South District, Tripura	Birchandrapur H/S School, Khowai District, Tripura	Head of Office & DDO, Birchandrapur H/S School, Khowai District, Tripura
2.	Swapan Kumar Datta, UDC Birchandrapur H/S School, Khowai District, Tripura	Manu H.S. School, South District, Tripura	Head of Office & DDO, Manu H.S. School, South District, Tripura

They are released from their existing place of posting w.e.f. the afternoon of 13/01/2023

Their pay and allowances etc. will be drawn against the Head of Account under which their pay and allowances etc. are usually drawn.

The concerned Head of Offices are requested to send their L.P.C/Service Book/Personal file etc. to the Head of Office as mentioned in Col. No.4 in due course under intimation to this Directorate.


 (N.C. Sharma)

**Director of Secondary Education,
 Tripura.**

Copy to:-

1. The District Education Officer, South/Khowai District, Tripura for information.
2. The Head of Office & DDO, Manu H.S. School, South District, Tripura for information and necessary action.
3. The Head of Office & DDO, Birchandrapur H/S School, Khowai District, Tripura for information and necessary action.
4. Individual concerned at Sl. No. _____ (Through the Head Office).
5. Guard file.