

No.F.13(2-18)-SE/GL-I/2019
Government of Tripura
Directorate of Secondary Education
General Section

Dated: Agartala, the 14 /01 /2019

MEMO

Subject: One day Training of School Management Committee for promotion of school safety

In connection with the School safety Policy, 2016 Annexure – 3, SI-3 : Training of School Management Committee for promotion of school safety (copy enclosed), all DEO are requested to ensure conduct of District level One day ToT on Functioning of School Management Committee and roles/ responsibilities and One day CRC level Training of School Management Committee for promotion of school safety as per given schedule:

| Time line | Activity | Targeted participants | Resource Persons | Organizer | Remark |
|------------|---|---|---|-----------------|---|
| Feb,2019 | District level one day ToT on Functioning of School Management Committee and roles/ responsibilities, | (i)2 Nos identified resource persons from each CRC (ii) Sub Divisional level identified Resource Persons (iii) Block Education Officers | State Resource Person (as listed bellow) | DEO | Integrating with training fund which is already placed to each BRC. |
| March,2019 | One day CRC level Training of School Management Committee for promotion of school safety | SMC Committee member(s) and Focal Point Teacher(s) from each school under the CRC | (i)2 Nos identified resource persons from each CRC (ii) Sub Divisional level identified Resource Persons (iii) Block Education Officers | CRC Coordinator | Integrating with training fund which is already placed to each CRC. |

DEOs are also requested to contact the following resource persons to facilitate the training programs and to arrange lodging and boarding for the resource persons (if asked for by the resource persons).

| District | Resource Person | District | Resource Person |
|-------------|--|----------|---|
| North | Goutam Suklabaidya, PGT, BBI,Dharmanagar, Ph.- 9436768901 | Khowai | Partha Ch Deb, PGT, Khowai Govt Boys HS School, Khowai, Ph-8787327234 |
| Dhalai | Ashim Bhattacharjee, Uttar Padmabil Bh Col. High School,Panisagar, North Tripura Ph.- 9436576288 | Gomati | Goutam Suklabaidya, PGT, BBI, Dharmanagar, Ph.- 9436768901 |
| Shepahijala | Sanib Das, PGT, Dharmanagar Govt Girls HS School, North Tripura, Ph.-8729823990 | West | Arabinda Chaudhury, A/T, Disaster Management Cell, Directorate of Secondary Education, Agartala,Ph-9485156166 |
| Unakoti | Sanjib Ghosh,PGT, Bhagni Nivedita Girls HS School, Kailashahar, Ph.- 9436465156 | South | Sanjib Ghosh, Bhagni Nivedita Girls HS School, Kailashahar, Ph.- 9436465156 |

DEOs are requested to submit detail report of the above trainings programs along with Photos to this office.

2. In this connection, above state Resource Persons are requested to attend 1 (One day) Orientation Program on 29/01/2019 at 11.00 AM in the Directorate of Secondary Education, Agartala. TA of the resource persons to attend the district level training program and orientation program at DSE, Agartala to be borne by this office.

For any clarification, Sri Manoranjan Debbarma, OSD, Disaster Management Cell, Directorate of Secondary Education, Agartala, Ph.No-9436127321 may be communicated.

(S. Chakraborti)
Addl. Director

**Directorate of Secondary Education,
Tripura**

To

The District Education Officer, Khowai/ West/ Shepahijala/South/Gomati/ North/ Unakoti/ Dhalai
Sri Ashim Bhattacharjee, HM, Uttar Padmabil Bh Col. High School, Panisagar, North Tripura, Ph- 9436576288 (Whatsapp)
Sri Goutam Sukla Baidya, PGT (Trained at NIDM), BBI, Dharmanagar, North Tripura, Ph-9436768901 (Whatsapp)
Sri Sanjib Ghosh, PGT (Trained at NIDM), Bhagani Nivedita Girls HS School, Kailashahar, Unakoti, Ph.-
9436465156/9436537121(Whatsapp)
Sri Partha Deb, PGT, Khowai Govt Boys Class-XII School (NSSP Trained), Ph.-8787327234(Whatsapp)
Sanib Das, PGT, Dharmanagar Govt Girls HS School, North Tripura, Ph.-8729823990
Sri Arabinda Chaudhury, DSE, Disaster Management Cell (Trained at NIDM), Ph. 9485156166

Copy to:

The PS to the Secretary, Education Department, Govt. of Tripura, Agartala for kind information.


Addl. Director

Directorate of Secondary Education,
Tripura

Annexure – 3 : Trainings

A broad list of trainings required for promotion of school safety is as under:

| S. No. | Training | Indicative Contents | Participants | Responsibility |
|--------|--|---|---|---|
| 1. | ToT of School Safety Focal Point Teacher (SFPT) | <ul style="list-style-type: none"> ◆ Hazards, Risks (with focus on children of various age groups) & Vulnerability. ◆ Safe learning environment and quality education under RTE ◆ Structural & non structural safety in schools. ◆ Safety Needs Assessment ◆ Integration of disaster preparedness measures in curricular and co-curricular activities ◆ Mock Drills for various hazards ◆ Psycho Social Support and counseling | School Safety Focal Point Teachers (SFPT) | DDMA/ Block Education Officer |
| 2. | Training of Principals and Headmasters | <ul style="list-style-type: none"> ◆ National DM ACT and Policy, institutional Framework ◆ Safe learning environment and quality education under RTE ◆ Planning and implementing school safety within your school ◆ Integration of disaster preparedness measures in curricular and co-curricular activities | Principals and Headmasters | DDMA/ Block Education Officer |
| 3. | Training of School Management Committee | <ul style="list-style-type: none"> ◆ School safety concept, ◆ Safety Needs Assessment ◆ Functioning of School Management Committee and roles/ responsibilities, ◆ Orientation on school safety planning ◆ Safety audits at the school level | SMC members | DDMA/ Block Education Officer |
| 4. | Training of Peer Educators | <ul style="list-style-type: none"> ◆ Facilitating lifesaving skills in the class ◆ Dos & Don'ts of hazards relevant to their context eg. earthquake (Duck-Cover & Hold), fire (Stop-Drop & Roll), floods, cyclone road safety etc. ◆ First-Aid skills ◆ Water Quality Monitoring and disinfection | Selected students from each class | SFPT with external Resource Persons if required |
| 5. | Training on First Aid and Life-saving skills in School | <ul style="list-style-type: none"> ◆ First- Aid for common injuries, snake bite etc., CPR ◆ Carrying wounded persons ◆ Diarrhea management ◆ Making rope ladders | SMC, SFTP, peer educators | SDMA / NDRF, Red Cross, any other external Resource Persons if required |