

Dated: 06.07.2023

Government of Tripura  
Directorate of Secondary Education  
Estt.(NG)-Section

**M E M O****Subject:- Transfer of Assistant Teacher /Graduate Teacher**

In their own request, following 02(two) nos. Assistant Teacher/Graduate Teacher are hereby transferred from their existing places of posting to the school as noted against each in Col. No.4 as Assistant Teacher/Graduate Teacher with their existing pay and scale of pay plus other admissible allowances per month until further order. They should report for their duty at the place of transfer and submit joining report to the Head of Office as noted against each in Col.No.5.

Sl. No.	Employee's Name & Designation	Present Place of Posting	Transferred to	To whom to report
1	2	3	4	5
1.	Susanta Kumar Bhaumik, AT(Pure)	Sonatala Govt. Class-XII School, Khowai Tripura (now deputed at Dhalabil High School, Khowai Tripura	Kalinagar High School, Jirania, West Tripura	Head of Office & DDO, Kalinagar High School, Jirania, West Tripura
2.	Satabdi Chakraborty, GT (BA)	Amarpur Girls' H.S. School, Amarpur, Gomati Tripura	Nutan Nagar Girls' H.S. School, Mohanpur, West Tripura	Head of Office & DDO, Nutan Nagar Girls' H.S. School, Mohanpur, West Tripura

No TA & DA will be allowed for this purpose.

Their pay and allowances etc. will be drawn against the Head of Account under which their pay and allowances etc. are usually drawn.

The Head of Office & DDO, as mentioned in Col.No.3 against each are requested to release the teachers concerned and send their L.P.C./Service Book/Personal file etc. to the Head of Office & DDO, as mentioned in Col.No.5 against each in due course under intimation to this Directorate.

The Head of Office & DDO as mentioned in Col.No.5 against each are requested to update the joining report of the concerned teachers as mentioned in Col.No.2 against each at the departmental portal i.e. <https://tripuraschools.com/> after receiving the joining report of the concerned teachers as mentioned in Col.No.2 against each.

Signed by Chandni  
Chandran  
Director of Secondary Education  
Reason: Approved

I/1073/2023

Copy to:-

1. The District Education Officer, \_\_\_\_\_ for information.
2. The Head of Office & D.D.O. \_\_\_\_\_ for information and necessary action.
3. The Brach Officer, I.T Cell, Directorate of Secondary Education, Tripura for information and necessary action for uploading the same in the Departmental Website.
4. Incumbent concerned Sl. No. \_\_\_\_ ( through the Head of Office).
5. Guard file (in section).