

## No.F.1(7-1)-SE-E(NG)/2021(L-8) Government of Tripura Directorate of Secondary Education (Estt. N.G. Section)

Dated, Agartala, the 25 / 02 /2022.

## MEMO

Subject: - Utilization of services of Post-Graduate Teacher.

The services of Smt. Nabanita Chakraborty, PGT (Physics) of Shishu Bihar H.S. School, Agartala, West Tripura is hereby withdrawn from her existing place of posting and placed at Umakanta Eng. Med. H.S. School, Agartala, West Tripura for a period of 01(one) year. She should report for her duty at the place of posting and submit joining report to the Head of Office & DDO, Umakanta Eng. Med. H.S. School, Agartala, West Tripura.

Pay and allowances of Smt. Nabanita Chakraborty, PGT (Physics) will be drawn and disbursed by the Head of Office & DDO, Shishu Bihar H.S. School, Agartala, West Tripura after receiving the working report from the Head of Office & DDO, Umakanta Eng. Med. H.S. School, Agartala, West Tripura in every month.

Head of Office & DDO, Umakanta Eng. Med. H.S. School, Agartala, West Tripura is requested to send the monthly working report of the aforesaid teacher to the Head of Office & DDO, Shishu Bihar H.S. School, Agartala, West Tripura in every month for preparation of monthly salary bill.

She is released from her existing place of posting w.e.f. the afternoon of  $\frac{03}{03}$   $\frac{22}{(A/N)}$ .

(Chandni Chandran, IAS)
Director of Secondary Education,
Tripura.

## Copy to: -

- 1. The District Education Officer, West Tripura for information.
- 2. Head of Office & DDO, Umakanta Eng. Med. H.S. School, Agartala, West Tripura for information.
- 3. The Head of Office & DDO, Shishu Bihar H.S. School, Agartala, West Tripura for information and necessary action.
- 4. Smt. Nabanita Chakraborty, PGT (Physics) of Shishu Bihar H.S. School, Agartala, West Tripura (through the Head of Office & DDO).
- 5. Guard file.